

**FOR IMMEDIATE RELEASE:**

**April 11, 2025  
Supervisor**

**For More Information:**

**Kenneth C. Bruderle, Township**

**847-741-2045**

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**ELGIN TOWNSHIP COMMITTEE ON SENIORS  
FUNDING SENIOR CITIZEN PROGRAMS IN ELGIN TOWNSHIP  
REQUEST FOR PROPOSALS**

**Elgin Township, IL** — Elgin Township's Committee on Seniors announces Request for Proposals (RFP) to fund programs for seniors residing in Elgin Township. The request for funding is restricted to supporting the following services within the five (5) broad categories: (1) Transportation; (2) Wellness; (3) Age in Place; (4) Legal and Financial Management; and (5) Socialization. Only Nonprofit Agencies that have had 501(c)(3) status for at least one year may apply in one or more than one category but must submit a separate proposal for each category. Proposals are due by May 2, 2025.

“The process of allocating the funds from the Elgin Township Senior Referendum starts with the Committee on Seniors. The Committee on Seniors accepts, processes, and reviews the applications. They then ask the agencies questions, deliberate, and make recommendations to the Elgin Township Board. The Elgin Township Board may accept the recommendations as presented or make any necessary modifications. Funds are distributed through service agreements that include built-in accountability milestones,” said Supervisor Ken Bruderle.

The members of the Committee on Seniors are appointed volunteers and residents from Elgin Township. The Committee meets monthly on the fourth Thursday of each month at 6 p.m. at the Elgin Township Offices and broadcast via Zoom video conference.

*The Mission of the Committee on Seniors is to support senior U.S. citizens and legal residents in Elgin Township remaining independent and to age in place.*

*The Vision of the Elgin Township Committee on Seniors is to recommend distribution, with accountability, designated property tax dollars via a service contract process with social service organizations that support and advocate for vulnerable Elgin Township senior U.S. citizens and legal residents, age 55 and over, on a needs basis with the purpose to provide the means to age in place and maintain a quality of life.*

Additionally, the Committee on Seniors continues to look for gaps in services, to improve the level of services, and to fill additional needs of Elgin Township seniors via both direct and indirect offerings.

For additional information and to receive a copy of the Request for Proposal, please send an email to: [jeanette@ElginTownship.com](mailto:jeanette@ElginTownship.com).

# ELGIN TOWNSHIP COMMITTEE ON SENIORS

[jeanette@elgintownship.com](mailto:jeanette@elgintownship.com)

## FUNDING SENIOR CITIZEN PROGRAMS IN ELGIN TOWNSHIP

### REQUEST FOR PROPOSALS

**The Mission** of the Committee on Seniors is to support senior U.S. citizens and legal residents in Elgin Township remaining independent and to age in place.

**The Vision** of the **Elgin Township** Committee on Seniors is to recommend distribution, with accountability, designated property tax dollars via a service contract process with social service organizations that support and advocate for vulnerable Elgin Township Senior U.S. citizens and legal residents, age 60 and over, on a needs basis with the purpose to provide the means to age in place and maintain a quality of life.

#### **Proposal Format and Requirements:**

The request for funding is restricted to supporting senior U.S. citizens and senior legal U.S. residents in Elgin Township remaining independent and to age in place and outlines one of the following services within the five (5) broad categories:

- Transportation
- Wellness
- Age in Place
- Legal and Financial Management
- Socialization

Eligibility requirements include:

- ☐ **Presentation before the Committee on Seniors**
- ☐ **Documentation (dated within one year of you submitting your application to us) from the IRS attesting that your organization is (still) a 501(c)(3) organization. (Must have been a 501(c)(3) organization for at least one year to be eligible)**
- ☐ **Current registration with the Office of the Attorney General of Illinois**
- ☐ **Current registration with the Secretary of State of Illinois**

*Proof of each (current IRS 501(c)(3) status, listing on the Attorney General's Charitable Database, Secretary of State's Certificate of Good Standing) is required to be submitted with this application. Additionally, your agency MUST be deemed "current" by these entities AT THE TIME OF APPLICATION in order to have your application considered.*

**Please provide a proposal of seven pages or less that follows the attached application.**

**Please note: Funds are distributed through service agreements that include built-in accountability milestones.**

**Proposals are due no later than close of business (4:00 p.m.) on May 2, 2025.**

**Please submit your application to [jeanette@ElginTownship.com](mailto:jeanette@ElginTownship.com) or 13 hard copies to Elgin Township Committee on Seniors, 729 S. McLean Blvd Elgin, IL 60123**

**For additional information, please email [jeanette@ElginTownship.com](mailto:jeanette@ElginTownship.com) or call 847-741-2045.**

# **ELGIN TOWNSHIP COMMITTEE ON SENIORS**

[jeanette@elgintownship.com](mailto:jeanette@elgintownship.com)

## **FUNDING SENIOR CITIZEN PROGRAMS IN ELGIN TOWNSHIP**

### **PROPOSALS SCHEDULE**

April 11, 2025:	FY2025 RFP Issued
May 2, 2025:	Proposals due
May 3, 2025:	Proposals distributed to Committee on Seniors members for review
**May 22, 2025:	Agency presentations to Committee on Seniors (Township Board invited to attend). Discussion of proposals and approval of recommendations to Township Board for awarding (with possible attendance by members of the Elgin Township Board)
June 9, 2025:	Committee on Seniors' presentation to Elgin Township Supervisor and Trustees at monthly board meeting
June 9, 2025:	Request for Board approval of Committee on Seniors' recommendation on funding at Township Board meeting
*June 10-27, 2025:	RFP applicants notified by e-mail on decision to award funding
July 7, 2025:	Previous fiscal year's approved funding recipients must electronically send their final report to Elgin Township Administrator
December 2025:	Current fiscal year's approved funding recipients must electronically send their mid-year report due to Elgin Township Administrator

\* Target date

\*\* May need extra meeting in May